

Washington West Supervisory Union Executive Committee
"Official" Meeting Minutes for May 13, 2015
Washington West Central Office

WWEC Board Members Present: Dale Smeltzer, Doug Mosle, Garrett MacCurtain, Alex Thomsen, Jim Burmester, Rob Rosen, Eve Frankel (arrived 5:45 p.m.), Jason Gibbs (arrived 5:45 p.m.)

Other Board Members: Gabe Gilman (Moretown, arrived at 6:00 p.m.)

Administrators: Brigid Scheffert, Michelle Baker, Donarae Dawson

- 1) Garrett MacCurtain called the meeting to order at 5:38 p.m., as Vice-Chair.
- 2) **Approve minutes of 4/8/15.** Doug Mosle moved to approve the minutes of April 8, 2015 as written. Alex Thomsen seconded the motion which passed unanimously.
- 3) **Special Education FTE Reports to Board** - Donarae Dawson gave a presentation on Student Support Services for 2014-2015. This year, some of the data prepared previously is now provided by the State. (Eve Frankel and Jason Gibbs arrived at 5:45 p.m.) She then distributed a handout titled "December 1, 2014 Child Count Collection, SU/State Data Comparisons".
- 4) **Approval of Federal Grants** - Donarae noted that these are the LEAP (Local Education Agency Plan for IDEA-B), and Consolidated Federal Grant (Title I and II). Rob Rosen moved to authorize the Superintendent as the CEO of the WWSU to accept and administer all federal and state grants, and to act as the representative of all member school districts during FY2016. Garrett MacCurtain seconded the motion which passed unanimously.
- 5) **WWSU Financial Report** - Michelle Baker briefly described the report, which had been included in the board packet. The financials show that costs are right on target, with a projected fund balance of \$45.
- 6) **Completion of Transportation Contract** - Michelle provided the details on the three year contract negotiation that has been completed. The cost increase was 7.25%, 3.00%, and 3.00% for Years 1, 2 and 3, and there are changes in some of the fees charged plus an improvement in the age of the buses. Rob Rosen moved to approve the contract as presented. Garrett MacCurtain seconded the motion which passed unanimously.
- 7) **WWSU Office Lease Agreement** - Michelle noted that the original 3 year agreement is up for renewal this June 30. She is recommending renewing the agreement at the following negotiated increases: 5% Year 1, no 0% increases in Year 2 and 3. Rob Rosen moved to approve the three year lease agreement as presented. Alex Thomsen seconded the motion which passed unanimously.
- 8) **Subcommittee to Negotiate Superintendent's Contract** - Brigid Scheffert gave an overview of the timing deadlines in her contract, which will be in its last year next year. Usually two board members are delegated as a subcommittee to meet and negotiate. Doug Mosle moved to delegate Eve Frankel and Rob Rosen as a subcommittee to take on this role. Garrett MacCurtain seconded the motion which passed unanimously.
- 9) **Other Business** – There was none.
- 10) **Adjourn:** Garrett MacCurtain moved to adjourn the meeting at 7:20 p.m. Dale Smeltzer seconded the motion which passed unanimously.

Minutes recorded by Dale Smeltzer